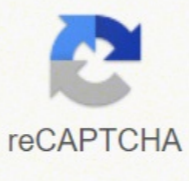




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**Next**



**Data Center Disaster Recovery Plan Template and Development Checklist**

By Paul Kirwan, CISA, CISSP, FBCI

Use this template as a handy guide when performing a data center disaster recovery plan assessment. For more information on how to use this template, read SearchDisasterRecovery's article on [data center disaster recovery plan templates](#).

Assessment Item	Recommended Action
<b>Existing data center disaster recovery plans</b>	
Review plans if available	
Analyze against standards, e.g., NIST SP 800-34, BS 25777, ISO 24762	
Validate based on results of assessment	
<b>Review previous incidents</b>	
What occurred?	
What was the impact to the organization?	
How did the organization respond?	
What were the results of the response?	
<b>Threats</b>	
<b>Building construction</b>	
Type of construction	
Date of construction	
Structural integrity	
Floor loading per square foot	
<b>Building location</b>	
Proximity to major highways, streets	
Proximity to rail lines	
Proximity to aircraft flight paths	
Location with regard to bodies of water, e.g., rivers, lakes, oceans	
Traffic control devices	
Proximity to other buildings	
Proximity to earthquake zone	
Weather patterns	
CCTV cameras around the site	
<b>Parking facilities</b>	
Parking layout	

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**Audit Your Disaster Recovery Plan With This DECISION TREE**

**VIEW THE INFOGRAPHIC NOW**



Attachment C - DEDTR's response to VAGO's recommendations - ICT Disaster Recovery Planning

No.	VAGO Recommendation	DEDTR Response
1	<p>Appoint a team of suitably qualified and experienced professionals to form a collaborative disaster recovery working group to:</p> <ul style="list-style-type: none"> <li>provide advice and technical support</li> <li>share lessons learnt based on disaster recovery tests and exercises</li> <li>coordinate disaster recovery requirements for resources shared between agencies</li> <li>identify, develop, implement and manage initiatives that may impact multiple agencies</li> <li>coordinate funding requests to ensure critical investments and requirements are prioritised.</li> </ul>	<p>Recommendation accepted in principle. The Department will participate and contribute in an appropriate state-wide working group for ICT disaster recovery.</p> <p>Action Date: Ongoing</p>
2	<p>DEDTR to perform a gap analysis on their disaster recovery requirements and resource capabilities to determine the extent of the capability investment that will be required.</p>	<p>Recommendation accepted. The Department will review disaster recovery requirements following completion of its Business Continuity Framework.</p> <p>Action Date: 30 June 2018</p>
3	<p>DEDTR to develop disaster recovery plans for the systems that support critical business functions and test these plans according to the disaster recovery test program.</p>	<p>Recommendation accepted. The Department will use the requirements identified in business continuity plans to develop and test disaster recovery plans of systems that support critical business functions.</p> <p>Action Date: 30 June 2018</p>
4	<p>DEDTR to provide advice and training to staff on:</p> <ul style="list-style-type: none"> <li>newly developed frameworks, policies, standards and procedures to increase awareness and adoption as needed</li> <li>specific disaster recovery systems.</li> </ul>	<p>Recommendation accepted. As noted above, the Department is developing an ICT Disaster Recovery Framework, in which training accountabilities and responsibilities will be documented and communicated to relevant parties.</p> <p>Action Date: 30 June 2018</p>

**RockDove Audit Your Disaster Recovery Plan**

**1 Have you tested your disaster recovery plan in the past year?**

**2 Does your plan account for all potential business impacting events?** (e.g., severe weather, flooding, power outages, network failure, data breaches, human error)

**3 Does your plan include all critical systems and stakeholders who prioritize recovery tasks?**

**4 Do employees and other stakeholders know their roles in the plan?**

**5 Does your plan include clearly defined goals and objectives?**

**6 Can the business continuity steering committee or disaster recovery team send employees real-time alerts and updates during a disaster?**

**7 Does the plan enable employees and other stakeholders to quickly and reliably contact decision makers during a crisis?**

**8 Do employees, executives, and other stakeholders have reliable immediate access to relevant disaster recovery documents, such as checklists and contact information? Can they easily access these documents, regardless of where they are when a crisis occurs?**

**9 Does your plan include a clear timeline for all objectives?**

**10 Do you have a process in place for post incident review and improvements?**

**11 Do you have a process in place for post incident review and improvements?**

**The 5 most common business impacting emergencies:**

1. Unplanned IT/telecommunications outages
2. Power failure
3. Adverse weather
4. Facilities management incidents
5. Cyber security incidents

**The 5 most common business impacting emergencies:**

1. Unplanned IT/telecommunications outages
2. Power failure
3. Adverse weather
4. Facilities management incidents
5. Cyber security incidents

**The most popular emergency communication methods include internal emails, text messaging, manual call trees, emergency communication software, and website announcements.**

**Results**

- NOT PREPARED:** You are unprepared. 40% of businesses have no disaster recovery plan in place, including yours. You have single-point failures. Employees are likely unaware of their roles or how to communicate during a disaster. Creating and testing your disaster recovery plan is an essential step. Once your plan is implemented, you will need to regularly review, test, and update it.
- SOMEWHAT PREPARED:** You are somewhat prepared. You are among the 56% of U.S. businesses that don't have effective plans in place. Your current disaster recovery plans are not updated or reliable accessible. It's time to conduct a full audit of your plan elements including:
  - Account for all potential vulnerabilities and train your employees and stakeholders.
  - Implement new technologies to help you make your plan more actionable.
- WELL PREPARED:** You are well prepared. Your organization is adequately prepared for the potential disasters it faces. Your plans are current and accounting for all vulnerabilities. Your employees and stakeholders have reliable access to disaster recovery documents. Your plan also includes a clear timeline for all recovery objectives. Keep your plan actionable and ensure real-time communication to stay on track.

**Next steps**

Now that you have a clearer idea of your organization's level of preparedness, you are better equipped to take a few key steps:

- 1. Establish a schedule for regular audits and review.** No matter your current level of preparedness, it's important to always prioritize post-incident review and improvement, as well as regular audits and testing. Find a schedule that will suit the size and nature of your organization and ensure the plan is continually updated.
- 2. Enable real-time communication.** A disaster recovery plan isn't truly actionable if it doesn't include a way for leaders to communicate with all stakeholders, before, during, and after an emergency. It is especially important for the business continuity steering committee or disaster recovery team to be able to send real-time information to stakeholders as an incident unfolds, directly on their smartphones or tablets, so that they can stay out of harm's way and help ensure an effective response.
- 3. Improve employee training.** Organizations of all sizes often struggle with tracking and implementing employee disaster training. But new technologies digitize disaster training, which helps guide all stakeholders through the process and enables them to feel comfortable with their roles in the response. Crisis management apps even track which stakeholders have been trained and when, automating a sometimes arduous process.

**Audit Your BC/DR Plan Today**  
www.RockDoveSolutions.com/Audit

**RockDove SOLUTIONS**

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**Template: Business Continuity Plan**

Annex 3D

**STATUS REPORT:  
RESTORATION**

Reported By:	
Business Unit:	Date:
Contact Telephone:	Time:

This is to be sent to the Business Continuity Manager at the Command Center (Fax: +XX XXXX-XXXX). Please report on the following:

- 1 Any problems faced in returning home to the main office?**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2 Any problems with re-input of the backlogged and lost transactions?**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3 Any other issues? Please state if you need assistance from the Command Center**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for using our services. We are a non-profit group that runs this service to share documents. We need your help to maintain and improve this website. To keep our site running, we need your help to cover our server cost (around \$ 500 / m), a small donation will help us a lot. Please, help you share our service with your friends. Financial security is one of the most common life objectives around the world. It is the reason why people save, criticize and budget their money. But sometimes, they stay in their efforts. Whether due to a delayed recoil or a series of small obstacles, you may find that you are not where you want to be in terms of handling money. Although this can be frustrating, it does not have to be the end of the world. You can learn to create a financial plan from below and work towards the most financially solid future. Most people work better when they have something to work. Give goals of short and long term savings to serve as motivators. Use a Financial Plan template to start if it is not sure where to start. Do you want to retire on time? Do a great trip in two years? Do you pay your student debts before getting married? Your individual initiatives will be personal for you, but make sure you follow the guidelines of S.M.A.R.T. This means that they must be specific, medical, feasible, realistic and timely. Create a budget, you need to understand exactly where your money goes every month. You do not need to use software prepared to organize, but try to use a simple financial planning worksheet to track your income and expenses. Most financial experts recommend following a budgeting standard 50/30/20. Simply said, this means that 50 percent of your income should go directly towards Recurrent and sensitive weather, including your mortgage, car payment, transportation and similar bills you pay regularly. From there, you must assign 30 percent as a fund to be used for Outside, subscriptions, entertainment and the like. The remaining 20% will apply to save for the future and pay debts.Participate in your program 401 (k) Is it your employer a corresponding 401 (k) program? If so, make sure you are taking advantage of. A main objective of financial planning is to create patterns that allow you to enjoy life away from a full-time race when the time comes. Yes, such a program will affect the amount of money you have to take home at the end of each month. However, the principle of «If you do not see it, you will not lose it» usually applies. It is wise to plan your retirement with anticipation and reserve some money now, even if you are telling your golden years. Create an Emergency Fund Even if you are just hanging out, it is important to book a little money every month on an emergency fund. Try to save a month of life expenses so that, in case an emergency occurs and you no longer have a stable income flow, do not go bankrupt. Over time, increase your background to six months of life expenses if possible. If you need to use your emergency background, work in building it again once you have an income flow again. At the same time, work to increase your good credit or reverse any bad credit you have. This can help you receive better interest rates in practice, omit certain guarantee deposits and provide financial freedom. Pay your debt more risk reality is that some debts are more risky and more damaged than others. The most tone types are those with the highest interest rates, including credit card, payment day of payment and similar debts. Try to pay them as soon as possible so they do not continue working against you. Over time, as you pay your debts and work towards the most lucrative future and comfortable, you will find that it saves becomes something natural. I searched Free financial planning in your local library or community center if you need more more When you make it a practice closely monitor your income and find a way to cut whenever possible, you could be surprised by rapid that even the most serious financial situation can be reversed. As askmoney.com cc0 / stevepb / pikabay You have received the dreaded notification of the IRS. The government has chosen your file for an audit. And now what? The audits are the worst nightmare of most people. It is a gigantic discomfort and you have to produce a lot of documentation to demonstrate your various income and deduction entries. However, do not worry. Many people have been audited and have achieved it very well. This is what you should do if you are in that situation. Your Audit Notice carefully, any audit request is a complete process in person. Sometimes, the IRS simply want the confirmation of one or more elements of your tax declaration. It is possible that what you reported does not match the records that the IRS has from other sources. There is no reason to exaggerate. Simply provide the documentation you have to support your presentation. If you made a mistake, the IRS will propose an adjustment. You can accept the adjustment and move on from there. Depending on the lines you need to confirm, you may need specific forms. Articles as your W-2 income forms, 1099 and investment reports will help you make your case. Remember, the IRS is not always correct. Sometimes it makes assumptions that are incorrect, or misinterpret the specific documentation. Sometimes an audit really helps; You may find out additional deductions you forgot to inform, and your return may be more favorable. Get professional support If you are being audited in person, or have questions or concerns about the IRS approach, consult a fiscal professional. You do not want to face the IRS alone and feel intimidated. Find a CPA, an accountant who has experience in auditing. When you have a professional on your side, you will feel much safer. Between that and your documentation, you can the best possible result of your audit. handling to business audit a business audit is similar to a personal audit, but may have some different complexities. He definitely wants professional help, such as audit consulting firms. Regular internal audits can help prevent an irs audit. You will need internal audit training for your staff, and you may want a sample internal audit checklist to let people know what to expect. If you go, the call is coming, you expect to spend a lot of time producing the documentation you need. Personal audit tips also apply to oted. may have additional resources, such as specialized medical care audit tools if you run a health-related business. making foolish mistakes an irs agent is responsible for making sure that every dollar of the taxes it owes the government. that includes in situations outside the actual audit request. as a result, it is important to stay focused. no additional information is provided voluntarily. There is no reason to deliver the previous tax returns and open additional questions. instead, provide exactly what is needed for the concern in question. If you think the irs agent didn't give you a jota hearing, you have a right to appeal. Appeals officers may be more favorable and less rigid, as they review their case. Advanced audits with exhaustive tax returns, people in love make their own taxes to save money, not realizing that mistakes can be terribly expensive. an audit almost always ends in the favor of irs, with 75% of the audited taxpayers due to more than their original presentation. the use of an accountant or the use of a computer tax return programHelp him provide a full tax declaration without any red flag. This can help you avoid being audited first, which is always the best result. More information about questionnaireswered.net questionswered.net questionswered.net

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